MINUTES OF 22 JULY 2020, THE SECOND SPECIAL MEETING OF THE VANCOUVER SENATE FOR THE 2019/2020 ACADEMIC YEAR

\*\*There are no recorded votes for this month because the acting Senator was filling in until the Senate by-election results were announced, and did not have voting rights.

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| MOTION | VOTE | STATUS | COMMITTEE THAT RECOMMENDED THE MOTION/SUBSECTION OF DOCKET WHERE MOTION CAN BE FOUND |
| *“That Senate approve the establishment of the UBC School of Creative Writing, as set out in the attached.”* | N/A | Approved | Senate Academic Policy Committee |
|  That the Okanagan and Vancouver Senates approve the following transcript notation for inclusion on the transcripts of all students who were registered in the 2019 Winter Session: *“As of 16 March 2020, the University of British Columbia modified its instructional and assessment modes in response to the disruption caused by the COVID-19 pandemic. Some students completed courses in the 2019 Winter Session that are normally graded on a percentage basis for either Pass/Fail or Credit/D/Fail Standing.”* | N/A | Approved | Okanagan and Vancouver Senate Curriculum Committees |
| *“That Senate approve in principle the differentiation of course codes by a campus identifier following the subject code, and that such approach be applied to all course codes on both campuses at UBC.”* | N/A | Approved | Okanagan and Vancouver Senate Curriculum Committees |
| That Senate approve the recommendation in Part 1 (External Review) of this report;**Recommendation:** **External Review of Senate***“That the Senate support in principle that a review or reviews of the operations of the Vancouver Senate be arranged for the 2020-2023 triennium, with such terms of reference and other details to be recommended by the Senate Nominating Committee, after consultation with the Secretary, to the 2020-2023 Senate no later than October 2020.”*  | N/A | Approved | Nominating Committee |
| That Senate approves the recommendations in Part 2 (Committee Terms of Reference Amendments) of this report;**-Recommendation: Senate Agenda Committee Terms of Reference****-Recommendation: Senate Curriculum Committee Terms of Reference****-Recommendation: Senate Tributes Committee Terms of References****\*\*NOTE:** The bolded list above are the titles of all the recommendations in Part 2. Please See docket pages 50-51 for the details of the recommendations. | N/A | Approved | Nominating Committee |
| That Senate approves the recommendations in Part 3 (Committee Composition Amendments) of this report;**Recommendation: Enlargement of the Senate Academic Policy Committee***“That the membership of the Senate Academic Policy Committee be expanded by three senators, one of whom must be a student.”*  **Recommendation:** **Agenda Committee Membership***“That the membership of the Senate Agenda Committee be expanded to add the chairs of the Senate Teaching & Learning Committee and the Senate Research & Scholarship Committee as voting members ex-officio.”***Recommendation*:*****Appeals on Academic Standing Committee Membership***“That the membership of the Senate Committee on Appeals on Academic Standing be expanded by three senators, one of whom must be a student.”*  | N/A | Approved | Nominating Committee |
| That Senate approves the recommendations in Part 4 (Amendments to the Rules and Procedures of Senate) of this report;**\*\*NOTE:** A motion was put forward to consider the recommendations in part 4 seriatim (aka separately/one after the other). The motion was passed so each recommendation will have it’s own column here. |  |  | Nominating Committee |
| **Part 4, Recommendation 1: Training for Appeals Committee Members** *“That the* Rules and Procedures of Senate *be amended as follows:* *That the following new section be added following the current Section 28:* *## No member of the Senate Committee on Student Appeals of Academic Discipline, the Senate Committee on Appeals on Academic Standing, or the Senate Admissions Committee shall hear an appeal until they have attended any training program that many be required by the respective Committee from time to time.’ And**That all subsequent and referential section numbers be renumbered accordingly.”*  | N/A | Motion was referred back to the Nominating Committee for further consideration, to be brought back to Senate at the September meeting. | Nominating Committee |
| **Part 4, Recommendation 2: Committee Chair Term Limits***“That the* Rules and Procedures of Senate *be amended as follows:* *That the following new sections be added following the current Section 42:*  *‘## All Senate committees shall elect a chair and a vice-chair from amongst their members who are senators at least triennially.’ ‘**## Except for the Senate Agenda Committee and those committees established to ensure representation on the Council of Senates, no senator shall chair more than one standing committee of Senate.”* *‘## No Senator shall serve as chair of a standing committee of Senate for more than six (6) consecutive years’ and* *That all subsequent and referential section numbers be renumbered accordingly.”*  | N/A | Approved | Nominating Committee |
| **Part 4, Recommendation 3: Committee Chair Election** *That Section 42 of the* Rule and Procedures of Senate *be amended as follows (new text in bold):**“42: All Senate committees shall elect a chair and at least one vice-chair from amongst their members who are senators* ***by secret ballot. Prior to such an election, candidates shall be given an opportunity to address their nomination and answer any questions committee members may have****. Should a committee elect more than one vice-chair, its chair shall determine which vice-chair shall chair a meeting or otherwise represent the Committee in his or her absence.”* | N/A | Approved | Nominating Committee |
| **Part 4, Recommendation 4: Senate Committee Agendas***“That the* Rules and Procedures of Senate *be amended as follow:* *That the following new section be added following the current Section 44:* *‘## Agendas for committee meetings shall be proposed by committee chairs to their committees for each meeting after consultation with any vice-chairs and the secretary to the committee.’ and* *That all subsequent and referential section numbers be renumbered accordingly.”*  | N/A | Approved | Nominating Committee |
| **Part 4, Recommendation 4: Senators as Observers at Committees***“That the* Rules and Procedures of Senate *be amended as follows:* *That the following new section be added following the current Section 36:* *‘##: Rule 36 notwithstanding, except in the case of the consideration of appeals or if a committee otherwise resolves, all members of Senate are permitted to attend meetings of any Senate committee of which they are not members as non-participating observers. Senators who so attend will be held to the same standards for confidentiality of materials and proceedings as committee members. Observers must inform the secretary of their intention to attend at least 24 hours prior to the meeting and while reasonable efforts shall be made to accommodate all observers, space may be limited due to room capacity constraints.’* *and* *That all subsequent and referential section numbers be renumbered accordingly.”*  | N/A | Approved | Nominating Committee |
| That Senate approves the recommendations in Part 5 (Recommendations to Committees and Officers of the University) of this report. **-Recommendation: Appeals Procedures***-***Recommendation: Policy Implementation****-Recommendation: Senate Curriculum Committee Approval Procedures** **-Recommendation: Senate Diversity****-Recommendation: Teaching and Learning Committee Membership and Curriculum Committee Membership****-Recommendation: Committee Chair Training Process****-Recommendation: Senate Resources****-Recommendation: Senate Office Budget** **-Recommendation: Committee Year Plans****-Recommendation: Committee Self-Reflection****-Recommendation: Code of Conduct/Conflict of Interest Regulations** **-Recommendation: Open/Closed Meeting Procedures****-Recommendation: Elections Procedures****-Recommendation: Student Senator Transition Dates****\*\*NOTE:** The bolded list above are the titles of all the recommendations in Part 5. Please see docket pages 55-61 for the motions themselves and more information. | N/A | Approved | Nominating Committee |
| *“To receive the report of the Senate Ad Hoc Committee on Academic Diversity and Inclusion; to approve the recommendations therein; and to discharge the committee.”* **SACADI’s recommendations:****Recommendation:** That the Senate endorse the frameworks within the Inclusion Action Plan as they apply to the operations of the Senate.**Recommendation:** That the Nominating Committee recommend to Senate the creation of a structure or committee to address academic diversity and inclusion, and continue the work of SACADI.**Recommendation:** That the Senate work with the Board of Governors to consider establishing a statement on UBC’s values of equity, diversity, and inclusion.(These recommendations can be found alongside SACADI’s findings on page 64 of the docket). | N/A | Approved | Senate Ad Hoc Committee on Academic Diversity and Inclusion |